

**Lower Saucon Sportsmen's Association**  
 2389 Easton Road  
 Bethlehem, PA 18015  
 (610) 838-6617

**Rental Agreement for Use of Facility by Non-Member for Private Event**

Member's Name \_\_\_\_\_ ID# \_\_\_\_\_ Event Date \_\_\_\_\_

Member's Phone Number \_\_\_\_\_ Event Hours \_\_\_\_\_

**Detail of Fees --**

Detail	Up to 75 guests	76-150 guests	151-225 guests	226-300 guests
Pavilion rental fee	\$ 150	\$ 150	\$ 150	\$ 150
Cleaning (refundable deposit)	\$ 100	\$ 100	\$ 125	\$ 125
Bartender - required	\$10/hr	\$15/hr	\$20/hr	\$25/hr
Porta-Potty	*	\$85	\$85**	\$85**
Garbage fee	N/A	N/A	\$50	\$50
Other – DJ, catering, etc	Price tba	Price tba	Price tba	Price tba
<b>Total fees</b>				
<b>Total refundable items</b>				

\* One (1) porta-potty is provided during April through mid-October, weather pending. During other times, there is an \$85 fee assessed.

\*\* The number of porta-potties needed for greater than 150 guests shall be determined at time of rental agreement completion. Each additional porta-potty is \$85.

Tap Beverages (subject to vendor prices). All alcoholic beverages are required to be purchased through the Lower Saucon Sportsmen's Association per PA Liquor Laws:

Brand of Beer \_\_\_\_\_, \$ \_\_\_\_\_ per \_\_\_\_\_ keg, # of kegs \_\_\_\_\_

Brand of Beer \_\_\_\_\_, \$ \_\_\_\_\_ per \_\_\_\_\_ keg, # of kegs \_\_\_\_\_

Liquor \$ \_\_\_\_\_ per bottle, # of bottles \_\_\_\_\_

Ice is \$ \_\_\_\_\_ per bag (subject to availability).

Rene's Catering is available upon request. Additional fee may apply.

**Pavilion Rental Terms and Conditions**

Please read the material below to make sure all parties understand the requirements of providing for everyone's safety and keeping Lower Saucon Sportsmen's Association (LSSA) a well maintained and safe location for future use. By renter signing of rental agreement and initialing at bottom of page these terms have been read and agreed upon.

All balances must be payable to LSSA in full by day of event. A down payment of \_\_\_\_\_ and the signed agreement is required 4 weeks in advance to reserve the date and pavilion. A security deposit check of \$ \_\_\_\_\_ made payable to LSSA is required and due 7 days prior to the event. Please note that this deposit is separate from the down payment to secure the date and space. This deposit will be refunded within 1 week following the rental period provided the premises are maintained and left in the same condition as when rented, and satisfactory to LSSA. However, if any cleaning or repairs are deemed necessary beyond normal use they will be charged and deducted from the security deposit. The caterer, if used, must clean the premises within 24 hours following the event leaving it in the same condition and working order as at the start of the event setup. **All alcoholic beverages and associated bartending service shall be purchased from the LSSA unless prior arrangements have been made. No glass containers are permitted on the LSSA grounds.**

Renter and guests shall use the premises in a considerate manner at all times. Disparaging remarks or any type of physical violence will not be tolerated and will be cause for immediate expulsion. Renter agrees to comply with all applicable City, County, State, and Federal laws and shall conduct no illegal act on the premises. This is a drug-free facility at all times. Renter may not serve alcohol to minors on the premises at any time. Renter agrees, for everyone's safety, to ensure alcoholic beverages are consumed in a responsible manner. Renter is responsible for the activities of their guests. LSSA reserves the right, at its exclusive discretion, to expel anyone who in its judgment is intoxicated or under the influence of alcohol or drugs, or who shall in any manner do or participate in any act jeopardizing the rights, use permit, or insurability of LSSA or the safety of its staff, members, guests, or building contents. Conduct deemed disorderly at the sole discretion of LSSA shall be grounds for immediate expulsion from the premises and conclusion of the rental period. In such cases NO refund of the rental fee shall be made.

LSSA bears no responsibility for personal effects and possessions left on premises before, during or after any event. However, every attempt will be made to locate and return any recovered item to its rightful owner.

Renter agrees to indemnify, defend, and hold LSSA, officers, and agents harmless of and from any liabilities, costs, penalties, or expenses arising out of and/or resulting from the rental and use of the premises, including but not limited to, the personal guarantee of provision, service, and dispensing of payment by Renter, its employees, and agents of alcoholic beverages at LSSA. Pavilion is rented in "as is" condition and is available to be inspected prior to signing agreement.

Thank you,

LSSA – Board of Directors

It is the responsibility of a designee of the Board of Directors to go over these rules with each party-giving member to insure complete understanding by the signees below.

**Party-Giving Member** \_\_\_\_\_ **Date** \_\_\_\_\_

**Board Officer** \_\_\_\_\_ **Date** \_\_\_\_\_